

# Free courses offered to Chilliwack employers

The Chilliwack Learning Community Society (CLCS) is looking for employees who wish to upgrade their skills. The CLCS is offering free training on a variety of essential workplace skills.

“We recognize that many people use the New Year as an opportunity to make positive changes in their lives,” said Michael Berger, Workplace Essential Skills coordinator for the CLCS. “Many people like to focus on upgrading their knowledge or skill levels. We’re offering free courses on a number of essential skills that will be attractive to anyone wishing to become a more valuable employee.”

Human Resources and Skills Development Canada (HRSDC) has identified nine essential skills for success in the workplace. They range from reading, numeracy and using documents, to using computers, oral communications and working with others.

“HRSDC’s essential skills go well beyond the workplace,” said Berger. “They are skills needed to succeed and thrive in everyday life too. We surveyed a number of Chilliwack

businesses and determined the skills that their employees could most benefit from improving. Our first training course was on Microsoft Office 2003. We had employees from eight different businesses attending.”

The CLCS is currently planning courses that address the skills of oral communications, working with others and thinking skills. In order to cover all the components that make up these essential skills, a range of courses is being offered. These consist of courses focusing on everything from conflict resolution, dealing with difficult people, listening skills, presentation skills, to problem solving.

Berger is looking for employees (and employers) who wish to take part in the training. Classes are scheduled to begin in the New Year.

► If you wish to take advantage of these free training courses, or would like more information, please contact Berger at 604-792-0025 x2434 or at michaelb@chilliwacklearning.com. Registration forms are available on the WES strategy page of the Chilliwack Learning website.